



ECONOMIC DEVELOPMENT CORP. OF OXNARD  
400 E. ESPLANADE DRIVE, Suite 301  
OXNARD, CA 93036  
Contact: Jennifer Foytek  
805-385-7444  
Fax 805-385-7452

THANK YOU FOR CHOOSING THE CITY OF OXNARD FOR YOUR FILMING PROJECT. THE FOLLOWING WILL ANSWER QUESTIONS AND HOPEFULLY SPEED YOUR WAY THROUGH THE FILM PERMIT PROCESS. CONTACT US WITH ANY QUESTIONS.

#### FILM PERMIT PROCESSING

EDCO PROCESSES FILM PERMITS FOR THE CITY OF OXNARD. THE FOLLOWING FORMS ARE REQUIRED:

1. FILM PERMIT APPLICATION (included)
2. INDEMNITY AGREEMENT (included)
3. CERTIFICATE OF INSURANCE NAMING CITY OF OXNARD AS "CERTIFICATE HOLDER"

#### BEACH/PARK RULES

1. In public parking lots, signs need to be posted in windshields designating filming crew.
2. When in the dune area authorized persons must stay within the existing trail system.
3. Existing dunes should not be disturbed.
4. Do not block handicap parking.



# FILM PERMIT APPLICATION

FAX FORM TO: Jennifer Foytek @ (805) 385-7452  
Or E-mail @ Jennifer@edco.us



Applicant Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Other (cell): \_\_\_\_\_

Name of Production: \_\_\_\_\_

Is this property:  Public Property  Privately Owned (if so, complete below)

Owner's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Type of Filming:  Motion Picture  Commercial Stills  Television  Other: \_\_\_\_\_

Total number of days of filming activities: \_\_\_\_\_ List shooting schedule for each location on daily basis below.

DATE	LOCATION	ACTIVITY	TIMES

Total Number of Personnel: \_\_\_\_\_ Total Number of Vehicles: \_\_\_\_\_

Caterer Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Special/Hazardous Activities:  NONE

Pyrotechnics :(chemicals, explosion, fire): \_\_\_\_\_

Technician: \_\_\_\_\_ Phone: \_\_\_\_\_ Special FX #: \_\_\_\_\_

Animals:  Yes  No If yes, types: \_\_\_\_\_ Trainer: \_\_\_\_\_ Phone: \_\_\_\_\_

Stunts: \_\_\_\_\_

Roads:  Closure  ITC (Intermittent Traffic Control)

Road(s)Affected: \_\_\_\_\_ Date(s)/Times(s): \_\_\_\_\_

Camera/Equipment on Road Shoulder  Camera/Equipment on Median

Aircraft:  Yes  No If yes, types: \_\_\_\_\_

Any alteration of land (grading, off-road trails, dunes, etc.): Explain and provide site plan: \_\_\_\_\_

## REQUIRED ATTACHMENTS

- Letter of consent from property owner(s), including a complete set of terms or conditions related to filming.
- Proof of insurance coverage; \$1 Million General Liability & Workers Compensation naming the City of Oxnard, 305 West Third Street, Oxnard, CA 93030 as additional insured
- Indemnity agreement.

Anyone coming to Oxnard to do business in relation to this film permit *other than the permittee and its employees* is required to obtain a Business License from the City of Oxnard (City Code Sec. 16-4). Please list all independent contractors who will be working in connection with the film (i.e. caterers, security, electricians, etc.).NOTE: FILM PERMIT WILL NOT BE ISSUED WITHOUT APPROVAL FROM LICENSING SERVICES.

Name \_\_\_\_\_ Phone # \_\_\_\_\_ Address or City Business License No. \_\_\_\_\_

Person(s) on location responsible for applicant's adherence to all terms and conditions of film permit:

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_ PHONE: \_\_\_\_\_

"I hereby state that the above information is correct and true to the best of my knowledge, and I will immediately notify the City should any of this information change."

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## INDEMNITY AGREEMENT

1. Permittee agrees to indemnify, hold harmless and defend the City of Oxnard, its City Council, and each member thereof, any every officer, employee, representative or agent of City, from any and all liability, claims, demands, actions, damages (whether in contract or tort, including personal injury, death at any time, or property damage), costs and financial loss, including all costs and expenses and fees of litigation or arbitration, that arise directly or indirectly from any acts or omissions related to this Permit, by Permittee or its agents, employees, contractors, consultants and other persons acting on Permittee's behalf. This agreement to indemnify, hold harmless and defend shall apply whether such acts or omissions are the product of active negligence, passive negligence, willfulness or acts for which Permittee or its agents, employees, contractors, consultants and other persons acting on Permittee's behalf would be held strictly liable.
2. Permittee's obligation to defend shall arise when a claim, demand or action is made or filed, whether or not such claim, demand or action results in a determination of liability or damages as to which Permittee is obligated to indemnify and hold harmless.

\_\_\_\_\_  
Print Name of Authorized Agent

\_\_\_\_\_  
Signature of Authorized Agent